

School Drill Documentation Form

Type of Drill	Number/Schedule #6
Fire	Five drills – Three must be completed by December 1 11/17, 10/09, 09/21
Tornado	Two drills – One must be completed in March
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"> One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material. One drill shall include security measures of a potentially dangerous individual on or near the school premises. Seek input from the administration of the school and local public safety on the nature of the drill.
Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.	

School: Britton - Deerfield Schools Deerfield Middle School

Principal: Michael L. McAfee

Date of drill: 11/17/2023 Number of students: 134 Number of staff: 20

Time initiated: 10:10 am (a.m./p.m.) Time concluded: 10:12 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: Evacuated building in 1.97 minutes

This report is for:
 (circle number next to applicable drill)

Fire drill number ① ② ③ 4 5 for the 2023/2024 school year

Tornado drill number 1 2 for the 2023/2024 school year

Safety/Security drill number 1 2 3 for the 2023/2024 school year

Name of person conducting drill: Michael L. McAfee

Title of person conducting drill: Principal

Signature or person conducting drill: [Signature] Date: 11/17/2023

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

*Must post on the school's website within 30 days after completing the drill.
 The form must be maintained on the school website for at least three years.
 Sent to: Craig, Tami, Elena, wex, mius
 jeff.davis@edb.schools.us*