

School Drill Documentation

Type of Drill	Number/Schedule
Fire	Five drills – Three must be completed by December 1 <u>09/02/2024, 09/24/2024</u>
Tornado	Two drills – One must be completed in March
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1 - One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material. - One drill shall include security measures of a potentially dangerous individual on or near the school premises. - Seek input from the administration of the school and local public safety on the nature of the drill.

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Deerfield Elementary Principal: Michael L. Myer

Date of drill: 09/24/2024 Number of students: 96 Number of Staff: 18

Time initiated: 8:45 ☒ a.m. ☐ p.m. Time concluded 8:46.01 ☒ a.m. ☐ p.m.

Situation at Start of the Drill (Check the appropriate box)			
☐ Before school	☒ During class time	☐ Passing time	☐ Recess
☐ Lunch time	☐ Assembly	☐ After school	☐ Other:

Remarks: Total time to clear the building and assemble at designated areas was 1 minute and 30 seconds

This report is for:
(check box next to applicable drill)

Fire drill number ☒ 1 ☒ 2 ☐ 3 ☐ 4 ☐ 5 for the 2024-2025 school year

Tornado drill number ☐ 1 ☐ 2 for the _____ school year

Safety/Security drill number ☐ 1 ☐ 2 ☐ 3 for the _____ school year

Name of person conducting drill: Michael L. Myer

Title of person conducting drill: Building Administrator

Signature of person conducting drill: [Signature] Date: 09/24/2024

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Emergency Preparedness Name: Craig Tarr Title: Director

Agency: LISD Name: Jason Clark Title: Website Coordi-

Agency: _____ Name: _____ Title: _____

Must post on the school's website within 30 days after completing the drill.

The form must be maintained on the school website for at least three years.

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