

Britton-Deerfield PTO

Meeting Agenda

November 9, 2023 @6:15pm – Britton Building

1. WELCOME

2. SECRETARY'S REPORT – Approval of October 11th meeting minutes

3. TREASURER'S REPORT

4. OLD BUSINESS

- Niche Folders expense approval \$_____
- Teacher conference/in-service potluck #2
 - Tableware/water – approved up to \$200, actual expense \$29.60

5. NEW BUSINESS/UPCOMING EVENTS

- Staff Christmas
- November
 - 19th – Holiday Bazaar, 10:00am-3:00pm @Britton Building, Entry \$1pp
 - Vendor set up 8:00am. PTO prep on the 18th.
 - 2 Entrances – front elementary and west side elementary
 - Advertising expense - approved \$150, actual expense \$159
 - Concessions expense approval \$_____
- December
 - 13th – Concert Bake Sale (K-5th gym, 6th-12th cafetorium)
 - 15th – Santa Shop
 - Britton – library room
 - Deerfield -
- January or February
 - Penny Wars
 - School Assembly
- March
 - 2nd – Mother/Son Dodgeball and Daddy/Daughter Dance @Deerfield Building
 - Theme: Mario
 - Dodgeball Host
 - Times: Dodgeball ?, Dance 6-8:00pm
 - DJ expense approval \$_____

- Decorations expense approval \$_____
 - Food expense approval \$_____
 - 4th-8th – Book Fair Week
 - 7th – Literacy Night
- April
 - 12th – Walkathon (19th Rain Date) @Britton Building, Time TBA
 - Online collection options
 - DJ expense approval \$_____
 - Water/Snack expense approval \$_____
- May
 - 6th-10th – Teacher Appreciation Week
 - Expense approval \$_____
 - ? - Field Day
 - Water/Food expense approval \$_____

6. ADJOURNMENT

- Next meeting December 14th @Deerfield Building