

Elementary & High School
201 College Ave.
Britton, MI 49229
Phone: 517.451.4581
Fax: 517.451.8595



Upper Elementary & Middle School
252 Deerfield Rd.
Deerfield, MI 49238
Phone: 517.447.3015
Fax: 517.447.3216

Britton Deerfield Schools

December 4, 2023

COMMUNITY NOTICE--UPDATE

Dear Members of the BD Community:

As we shared last week, our district began receiving calls regarding tax information community members were seeing on their winter tax bills. On this bill, there is a tax for a Bond that was sought and approved by the voters in the community in 2006. This Bond was for the construction of the cafeteria and elementary addition of the Britton School Building. Since 2006 taxpayers have been fulfilling their obligation to this bond on a yearly basis. The Bond expires in 2026. The school can only obtain taxes for this existing bond in the Winter tax—not the summer.

Last year there was a clerical error and the levy for the Bond did not get taken from the winter tax. During the previous week, our district investigated the tax issue and was able to retrieve documents showcasing our transparency in sharing this information with the community.

On our website we have placed several documents relative to discussions had in open meetings over the course of the last year. The documents being shown here include the following:

- The completed L-4029 forms on file in the business office.
- The portion of the Board of Education Packet dated June 26, 2023 (cover) that includes the agenda and the approval of the budget with the missing bond allocations. Also, the 2016 Refinancing Budget of 2022-2023 page that itemizes the exact amount of missing tax dollars from the budget.
- The agenda from the July 17, 2023, Board of Education Workshop where discussion pertaining to the bond taxes was had, at length.
- The August 21, 2023, Board Agenda that includes item “g. Approve loan from Michigan School Loan Revolving Fund”. The application is also included.
- Meeting minutes from August 21, 2023, showing the approved action.

Britton Deerfield Schools realizes this information is important to the community. On four occasions the tax information was spoken about, at length, in a public meeting. We would like to stress the fact that Britton Deerfield Schools has no authority over taxation. We do not possess the expertise or ability to communicate with communities about taxes or tax law. Our goal remains educating the students within our community.

Again, we are sorry this burden has caused people to be frustrated. We will strive to encourage government agencies to communicate with taxpayers in a better manner moving forward. We deeply apologize this situation occurred--and we thank you for your continued support of Britton Deerfield schools.

Sincerely,

A handwritten signature in black ink, appearing to be 'J. J. [unclear]', written over a horizontal line.

Superintendent

2022 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2022)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LENAWEE & MONROE	2022 Taxable Value of ALL Properties in the Unit as of 5-23-22. \$132,299,414
Local Government Unit BRITTON SCHOOL ONLY	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Properties and Commercial Personal Properties if a millage is Levied Against Them. 34,582,339



You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.

The following tax rates have been authorized for levy on the 2022 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2022 Current Year "Headlee" Millage Reduction Fraction	2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy*	Millage Requested to be Levied July, 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Voted	Oper	Aug 22	18.5000	18.5000	1.0000	18.5000	1.0000	18.0000		18.0000	Jun 28
Voted	Bond	Sep-06	3.7500	2.780	1.000	2.780	1.000	2.780		2.780	Jun-26
Voted	Sinking	Aug 22	2.0000	2.0000	1.0000	2.0000	1.0000	2.0000		2.000	Jun-26

Prepared by Stacy Johnson	Telephone Number 517-451-4581	Title of Preparer Superintendent	Date 8/3/22
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary		Stacy Johnson	8/3/22
<input checked="" type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> President		Sue Andries	8/3/22

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School Districts Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	
Total School Dist Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For PRE, Qualified Ag, Qualif. Forest & Industrial Personal	0
For Commercial Personal	6
For all Other	18

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County LENAWEE & MONROE	2022 Taxable Value of ALL Properties in the Unit as of 5-23-22. \$94,088,228
Local Government Unit DEERFIELD SCHOOL ONLY	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Properties and Commercial Personal Properties if a millage is Levied Against Them. 23,948,265

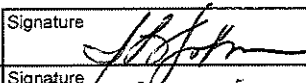

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Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2022 Current Year "Headlee" Millage Reduction Fraction	2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
<u>Voted</u>	<u>Oper</u>	<u>Aug-22</u>	<u>18.5000</u>	<u>18.5000</u>	<u>1.0000</u>	<u>18.5000</u>	<u>1.0000</u>	<u>18.0000</u>		<u>18.0000</u>	<u>Jun-28</u>
<u>Voted</u>	<u>Sinking</u>	<u>Aug-22</u>	<u>2.0000</u>	<u>2.0000</u>	<u>1.0000</u>	<u>2.0000</u>	<u>1.0000</u>	<u>2.0000</u>		<u>2.0000</u>	<u>June 26</u>

Prepared by Stacy Johnson	Telephone Number 517-451-4581	Title of Preparer Superintendent	Date 8/3/22
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

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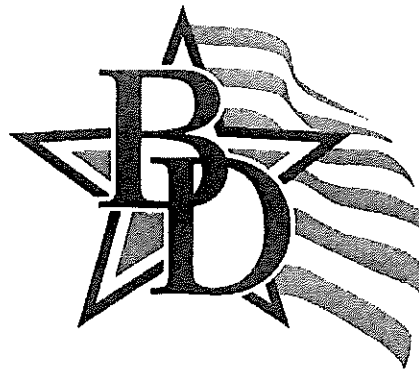
*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

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Total School Dist Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For PRE, Qualified Ag, Qualif. Forest & Industrial Personal	0
For Commercial Personal	6
For all Other	18

Britton Deerfield Schools

Board Meeting



MONDAY, JUNE 26, 2023

7:00PM

**REGULAR BOARD MEETING
THURSDAY, JUNE 26, 2023
BRITTON MEDIA CENTER
7:00 P.M.**

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call: Nancy Downard, Jim Frayer, Jim Mueller, Adam Roehm,
Jennifer Spaulding, Yvonne Thomas, Matt Wynn
4. Set Agenda
5. Correspondence
6. Approve Minutes June 19, 2023
7. Superintendent's Report
8. Public Comment
9. New Business:
 - a. Approve amend 2022-23 General Fund Budget & Sinking Fund Budgets.
 - b. Approve 2023-2024 General Fund & Sinking Fund Budgets
 - c. Approve 2023 Tax Rates
 - d. Adopt Resolution Authorizing Issuance of Notes in Anticipation of State Aid for the 2023-2024 school year.
10. Adjourn

This meeting is a meeting of the Board of Education for the purpose of conducting the School District's business and is not considered a public meeting. There is time for public participation during the meeting as indicated in Agenda Item 8.

**2016 REFINANCING
BUDGET 2022-2023**

	<u>July 1, 2022</u>	<u>June 30, 2023</u>
<u>REVENUE:</u>		
110 Taxes	\$ 344,496	\$ 20,367
199 Misc	\$ 110	\$ 276
198 2016 Refinancing/Lenawee Co	\$ -	\$ 328,860
	<u>\$ 344,606</u>	<u>\$ 349,503</u>
<u>EXPENSES</u>		
7110 Principal	\$ 340,000	\$ 340,000
7210 Interest	\$ 28,900	\$ 28,900
7410 Fees	\$ 500	\$ 500
	<u>\$ 369,400</u>	<u>\$ 369,400</u>
Net Change in Fund Balance	<u>\$ (24,794)</u>	<u>\$ (19,897)</u>
Fund Balance 6/30/2022	<u>\$ 38,780</u>	<u>\$ 38,693</u>
Fund Balance 6/30/2023	<u>\$ 13,986</u>	<u>\$ 18,796</u>

*Exact match
amount to
the approved
borrowing
amount*

\$328,860. -

*(ref. on
following
document)*

*3 of 3
end*

This document is a copy of notes from
BIE workshop in July of 2023. Discussion
under #10 was relative to tax issue discovered
Britton Deerfield Board of Education Workshop Agenda
July 17, 2023
6:00 p.m.
early in
2023.

6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Public Comment
4. Program Discussions and Advertising

- Open House
- ECC
- Safety City
- Postcard

- @ Deerfield
- safety city w/ Sesquicentennial
- for Seage.

5. Policy Updates
 - Thrun Law Updates: July 2023
 - Handbooks and Graduation

- add policy or revise current
- done & given to BoE

6. Staff and Parent Surveys
7. Re-engagement of Deerfield Building
8. BD POS Options

- School Store
- P2P
- PK costs
- All others

fees are
issue here

9. New Clubs and Organizations
 - Advisors
 - Funding

10. Bond Initiatives (Y or N)

11. All else

12. Adjourn

- put clarity from Todd Dailey
- look @ 2006/2017 language
- borrowing for this? EPH; 2024!
- what will drawings cost?

**BRITTON DEERFIELD SCHOOLS
REGULAR BOARD MEETING
MONDAY, AUGUST 21, 2023
DEERFIELD MEDIA CENTER
7:00 P.M.
AGENDA**

1. Call meeting to order.
2. Pledge of Allegiance
3. Roll Call: Nancy Downard, Jim Frayer, Jim Mueller, Adam Roehm,
Jennifer Spaulding, Yvonne Thomas, Matt Wynn
4. Set Agenda
5. Correspondence
6. Consent docket
 - a. Minutes June 26, 2023
 - b. Monthly Treasurer's Report
 - c. Monthly Bills
 - d. Revenue/Expenditure Report
7. Elementary/Middle School Principal's Report
8. Elementary/High School Principal's Report
9. Superintendent's Report
10. Board Report
11. Public Comment
12. Old Business
 - a. Roof Project Phase #2
13. New Business
 - a. Policy
 - b. Athletic Code
 - c. Handbooks
 - d. Conference debrief
 - e. Staff Updates
 - f. Accept Brittany Fuqua's resignation
 - g. Approve loan from Michigan School Loan Revolving fund
 - h. Approve course catalog and curriculum list
 - i. JMD Building Restoration Phase 2, 3, & 4
 - j. Door Quote
 - k. Adrian Mechanical Quote
 - l. Hire Jaiden Crots as ELA Full Year Substitute
 - m. Hire Dena Albain for kitchen help in Deerfield
14. Adjournment

This meeting is a meeting of the Board of Education for the purpose of conducting the School District's business and is not considered a public meeting. There is time for public participation during the meeting as indicated in Agenda Item 11.

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION
For Participation in the School Bond Qualification and Loan Program

Legal Name of School District	District Code No.	County
Britton Deerfield Schools	46-050	Lenawee County

CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the 21st day of August, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of August, 2023.

(Type or Print Name of Secretary) President	(Signature of Secretary) President
<u>Jim Mueller</u>	
(Type or Print Name of Treasurer, Board of Education)	(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by Jennifer Spaulding, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____
and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

328,860

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2023)	2.78	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2023		\$ 331,491.99
Estimated amount to borrow from or repay to the SBLF and/or SLRF		
Estimated accrued interest		
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2024		

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) _____ is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nayes: Members

BRITTON DEERFIELD BOARD OF EDUCATION
REGULAR MEETING MINUTES – 8/21/2023, 7:00 p.m.
DEERFIELD MEDIA CENTER

The regular meeting of the Board of Education was called to order at 7:00 PM.

Members Present: Nancy Downard, Jim Frayer, Jennifer Spaulding, Yvonne Thomas, Matt Wynn

Members Absent: Jim Mueller, Adam Roehm

Amend Agenda: Under New Business – add n. Gym in Britton

Motion by Frayer, supported by Wynn to amend the Agenda. 5 yes, 0 no. Motion carried.

Motion by Wynn, supported by Thomas to set the Agenda. 5 yes, 0 no. Motion carried.

Motion by Thomas, supported by Frayer to accept the consent docket. 5 yes, 0 no. Motion carried.

Public Comment:

Kim Gall interest in survey results on web page from parents & staff.

Elementary/Middle School Principal Report:

- Praised staff on well the Deerfield building looks.
- Changes to 4 block schedule from 6 block schedule.
- Addition of Spanish in Middle School, Art Appreciation and Band 5.
- 1st time in 48 years I have not had to hire a new teacher.
- Open house is on Thursday, August 24th starting @ 5:30.

Elementary/HS Principal Report:

- Building grounds look great along with the inside.
- Fall sports are in full swing.
- Schedules for students are finished, thanks to Amy Good, Jenner Delmotte and Kim Bower.
- The Las Vegas conference trip was nothing short of amazing.
- Open house is scheduled for the 24th, all are welcome.

Superintendent's Report:

- Solar panels seeking reposition at Britton. Deerfield stays the same.
- Preschool is a go. All inside inspections have passed. Playground inspection to take place on Wednesday. Cost involved – doors on classrooms and closet doors. Supt. Johnson to apply for \$50,000 start up grant for PreSchool.
- Electric buses – in Deerfield's sesquicentennial parade. Detroit Free press had coverage. Charging stations started today – all are green tagged and ready to charge and go 3 weeks from today.
- Boot system is in except for electrical.
- Postcards went out. Learned how to do direct mailing. Getting compliments.
- Deerfield's sesquicentennial went great. Community's desire to have a little something every year.
- Roof discussion – 4 different phases to take place at Britton. We have one phase done and the remaining three need to be completed. Sinking fund will cover the cost.
- Open House – Thursday in Deerfield from 5:30-7:00 and in Britton from 6:00-7:30. Letters being sent to parents who are pulling their students.

- Professional Development – LISD provided two weeks of training. Staff members were very happy to have done it this way.
- Brittany Fuqua moved west of the State. She taught ELA, yearbook & graphic design.

Motion by Frayer, supported by Wynn to approve the roof project phases 2, 3 & 4 not to exceed \$79,000. Downard, yes; Frayer, yes; Spaulding, yes; Thomas, yes; Wynn, yes. 5 yes, 0 no. Motion carried.

Motion by Thomas, supported by Spaulding to approve updated board policies. Downard, yes; Frayer, yes; Spaulding, yes; Thomas, yes; Wynn, yes. 5 yes, 0 no. Motion carried.

Motion by Wynn, supported by Thomas to approve Board Policy 5707 – School Wellness Policy and Lunch Shaming. Downard, yes; Frayer, yes; Spaulding, yes; Thomas, yes; Wynn, yes. 5 yes, 0 no. Motion carried.

Motion by Frayer, supported by Wynn to approve the Athletic Code. Exceptions he/she changed to they. Who participates on school team but plays on a traveling teams must put School sports 1st. Loss of awards if not followed. Downard, yes; Frayer, yes; Spaulding, yes; Thomas, yes; Wynn, yes. 5 yes, 0 no. Motion carried.

Erik Johnson spoke of his conference experiment and did a break out with the board members. Supt. Johnson gave her thoughts on the conference experience. "That One Kid".

Motion by Wynn, supported by Thomas to accept Brittany Fuqua's resignation with regret. 5 yes, 0 no. Motion carried.

Motion by Frayer, supported by Thomas to approve the loan from Michigan School Loan Revolving Fund. Downard, yes; Frayer, yes; Spaulding, yes; Thomas, yes; Wynn, yes. 5 yes, 0 no. Motion carried.

Motion by Frayer, supported by Thomas to approve the existing course catalog and curriculum list for the 2023-24 school year. Existing now as Edgenuity as our virtual. Downard, yes; Frayer, yes; Spaulding, yes; Thomas, yes; Wynn, yes. 5 yes, 0 no. Motion carried.

Motion by Frayer, supported by Wynn to approve new doors not to exceed \$30,000 for the room in Deerfield for PreK. Downard, yes; Frayer, yes; Spaulding, yes; Thomas, yes; Wynn, yes. 5 yes, 0 no. Motion carried.

Motion by Frayer, supported by Wynn to approve the quote from Adrian Mechanical for \$13,812 to replace a unit ventilator in the art room in Deerfield. Downard, yes; Frayer, yes; Spaulding, yes; Thomas, yes; Wynn, yes. 5 yes, 0 no. Motion carried.

Motion by Frayer, supported by Thomas to hire Jaiden Crots as ELA Full Year Substitute Teacher for the 2023-24 school year. 5 yes, 0 no. Motion carried.

Motion by Wynn, supported by Frayer to hire Dena Albain for kitchen help in Deerfield. 5 yes, 0 no. Motion carried.

Motion by Frayer, supported by Thomas to approve Insignia graphics in the amount of \$5,876 to do a collage in the Britton gym. 5 yes, 0 no. Motion carried.

Motion by Wynn, supported by Frayer to adjourn @ 8:49 PM. 5 yes, 0 no. Motion carried.

Respectfully submitted,
Sue Andries, Business Manager