

Middle & High School
201 College Ave.
Britton, MI 49229
Phone: 517.451.4581
Fax: 517.451.8595



Elementary School
252 Deerfield Rd.
Deerfield, MI 49238
Phone: 517.447.3015
Fax: 517.447.3216

Britton Deerfield Schools

JOB POSTING: Instructional Assistant—Elementary

Job

To assist, support, and work closely with students, teachers, administrators, and other team members in providing educational benefit with school related tasks and student behavior supports.

Location

Britton Deerfield Elementary School; 7:50 AM to 3:00 PM daily

Duties

- Works with individual students or small groups of students to reinforce learning of materials or skills initially introduced and outlined by certified staff.
- Works with student(s) to maintain classroom behavioral expectation and ensure the safety of all students and staff.
- Performs clerical, classroom maintenance, and instructional duties as assigned by the certified staff.
- Inform the certified staff of any problem or special information about an individual student.
- Performs assigned supervision of students during lunch periods and non-core classes (specials).
- When requested, serves as a resource to the General Education Intervention Team and/or IEP/Title 1/Team(s).
- Demonstrates ethical behavior and confidentiality of information about students in school environment and community.
- Participates in in-service training programs as approved.
- Maintains safe working environment.
- Performs other such duties and assignments as directed by Administration.

Please send cover letter, resume, and three references to:

Stacy Johnson, Superintendent
Britton Deerfield Schools
201 College Ave
Britton, MI 49229
517-451-4581 ext. 101
Email: stacy.johnson@bdschools.us

All application materials due by Wednesday, October 21, 2026 @ 5:00 PM